

1 DOWNLOAD NUS APP

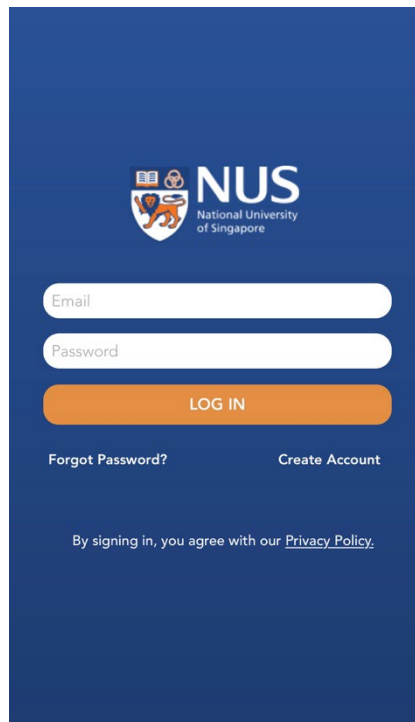


- iPhone
 - Supports iPhone 5S or higher, IOS 11.0 or higher
 - Download NUS Mobile Key (PGPR/RVRC/KV) app from Apple App Store by clicking [here](#).

- Android
 - Supports Android 7.0 or higher
 - Download NUS Mobile Key (PGPR/RVRC/KV) app from Google Play Store by clicking [here](#).

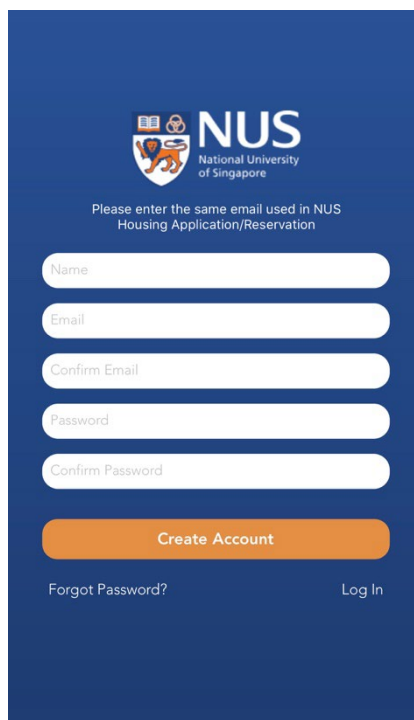
2 CREATE ACCOUNT

- At the login page, clicks on “Create Account” to go to create account page.

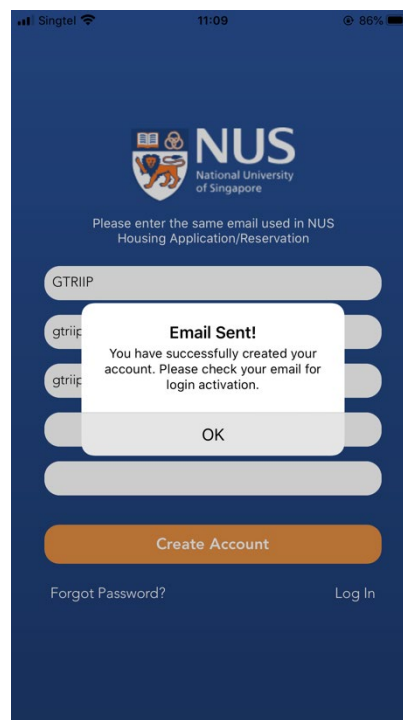


The screenshot shows the NUS login page. At the top is the NUS logo (National University of Singapore). Below it are two input fields: "Email" and "Password". A prominent orange button labeled "LOG IN" is centered below the fields. Underneath the button are two links: "Forgot Password?" and "Create Account". At the bottom, there is a line of text: "By signing in, you agree with our [Privacy Policy](#)."

- Enter your name, email, and password and clicks on “Create Account” to create an account. A success message will be prompted upon creation successful.

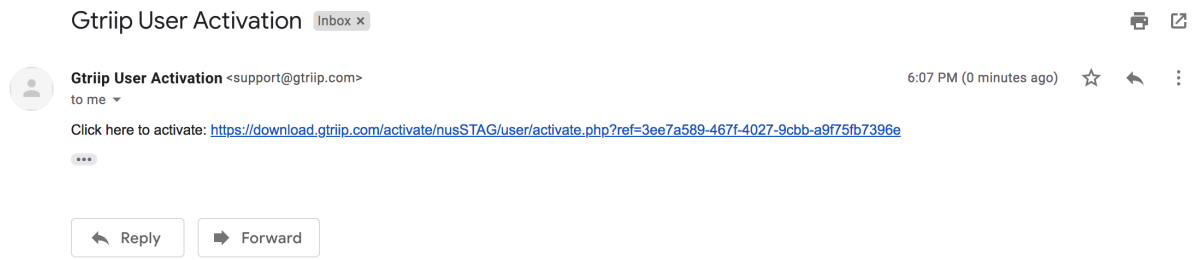


The screenshot shows the "Create Account" page. It features the NUS logo at the top. Below the logo is the instruction: "Please enter the same email used in NUS Housing Application/Reservation". There are five input fields: "Name", "Email", "Confirm Email", "Password", and "Confirm Password". An orange "Create Account" button is positioned below the fields. At the bottom, there are two links: "Forgot Password?" and "Log In".

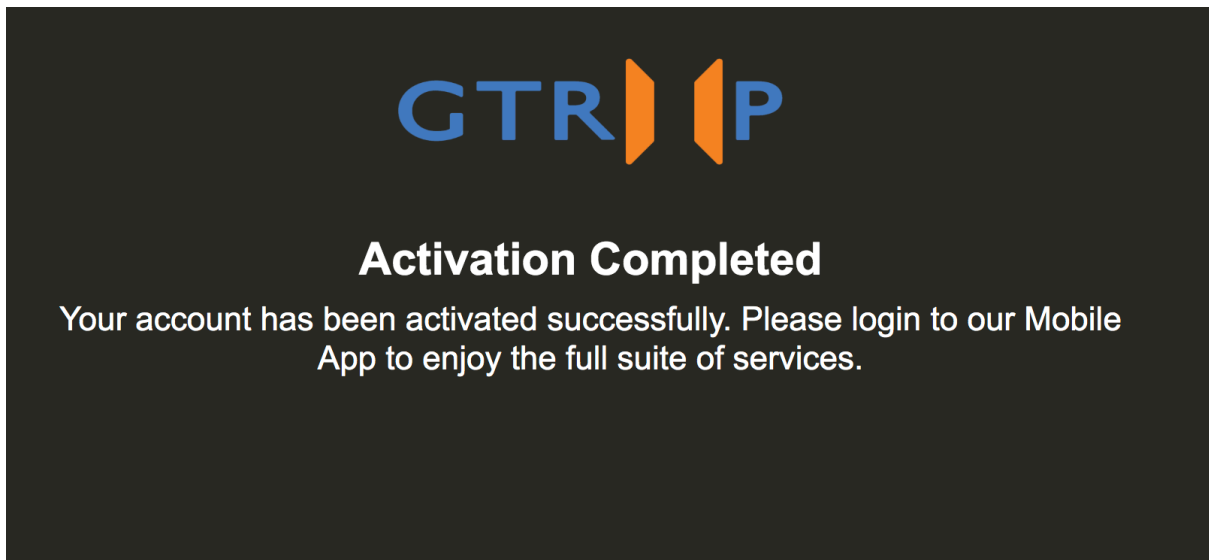


The screenshot shows the "Create Account" page with a success message overlay. The message box says: "Email Sent! You have successfully created your account. Please check your email for login activation." Below the message is an "OK" button. The background shows the same "Create Account" form as the previous screenshot, but the "Create Account" button is now greyed out.

- An email containing the link to activate account will be sent to the email entered in the previous step.

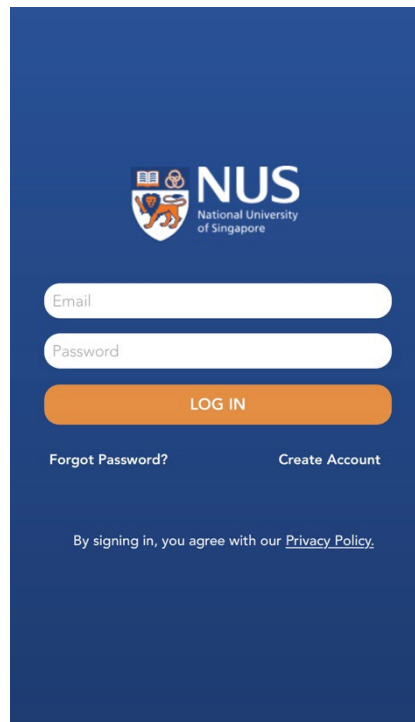


- Clicks on the URL provided in the email to activate account. A success message will be prompted.

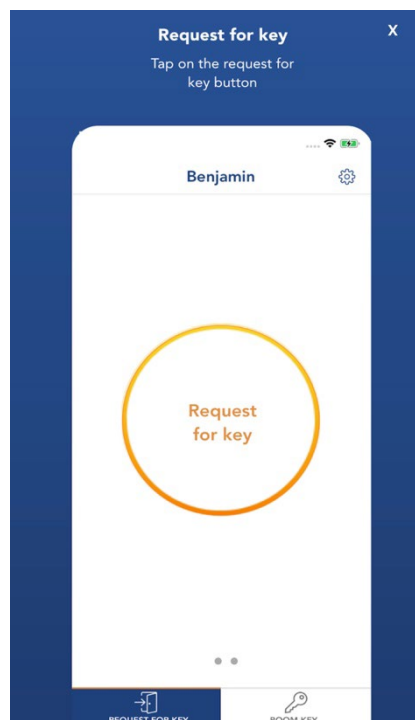


3 LOGIN

- Login to NUS App using valid email and password.

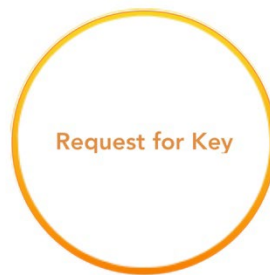


- Tutorial Page will be displayed after login successfully, swipe left to continue.

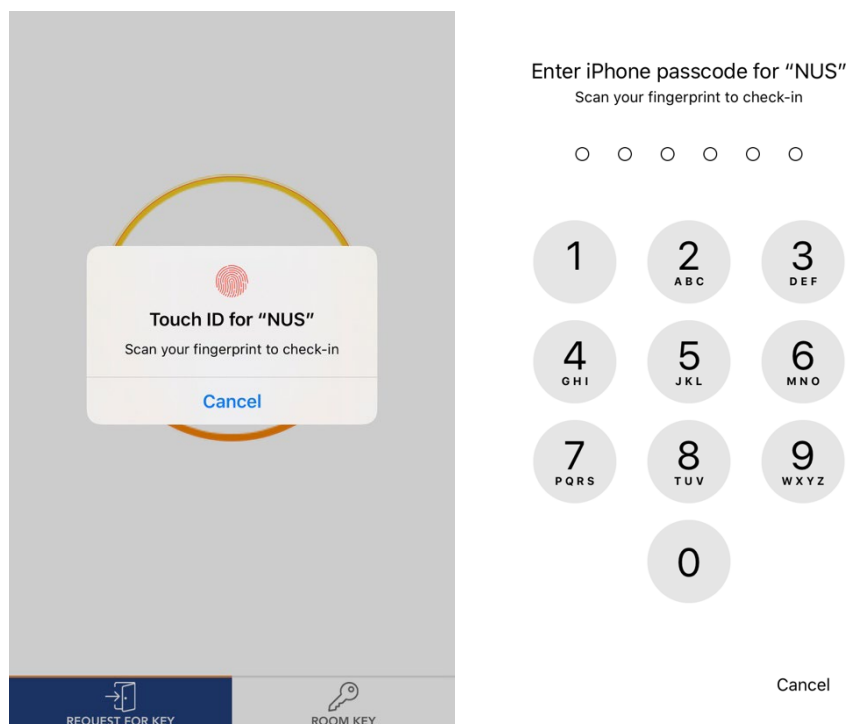


4 CHECK-IN

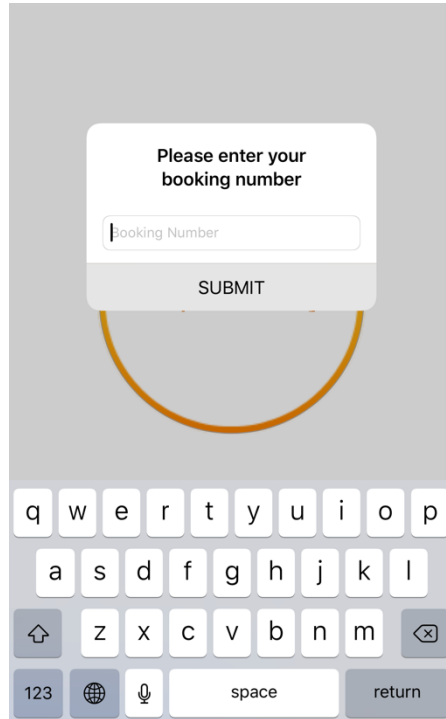
- Ensure that your Wi-Fi, Bluetooth and Location Services are turned on and Touch ID/Screen Lock or Imprint Sensor is enabled
- To proceed to check in, clicks on the “Request for Key” button.



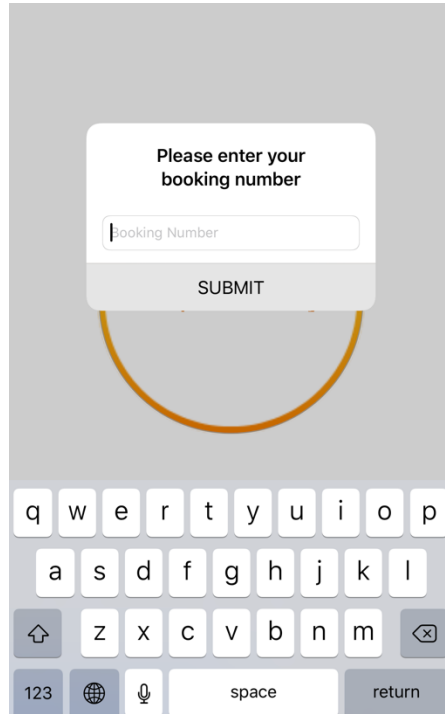
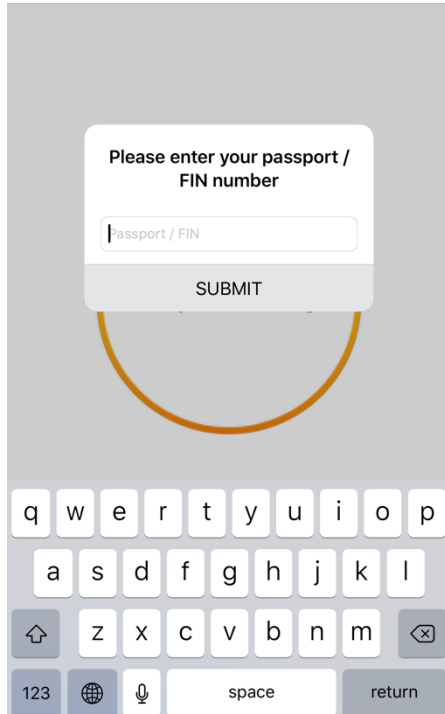
- Scan your fingerprint or key in your phone passcode.



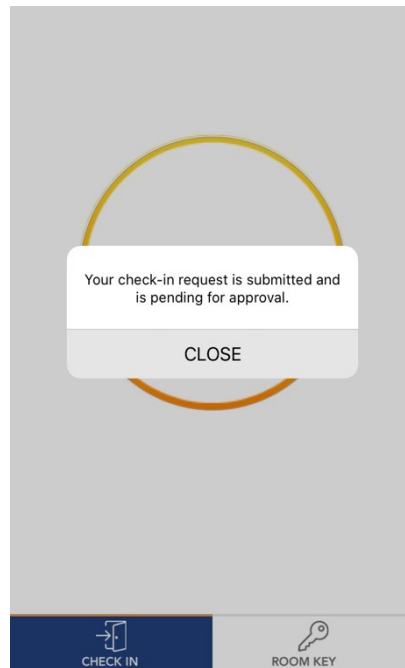
- For Student, app will prompt for entering booking number.



- For Non-student, app will prompt for entering Passport / FIN number, follow by booking number.

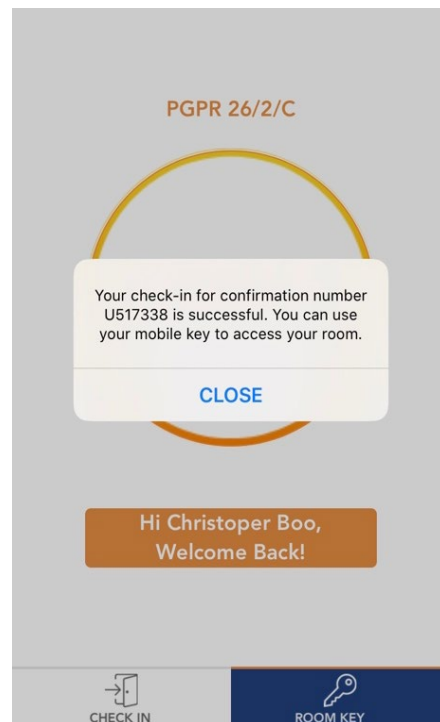


- Clicks on “Submit” button to proceed check in. A success message will be prompted upon submit successful.

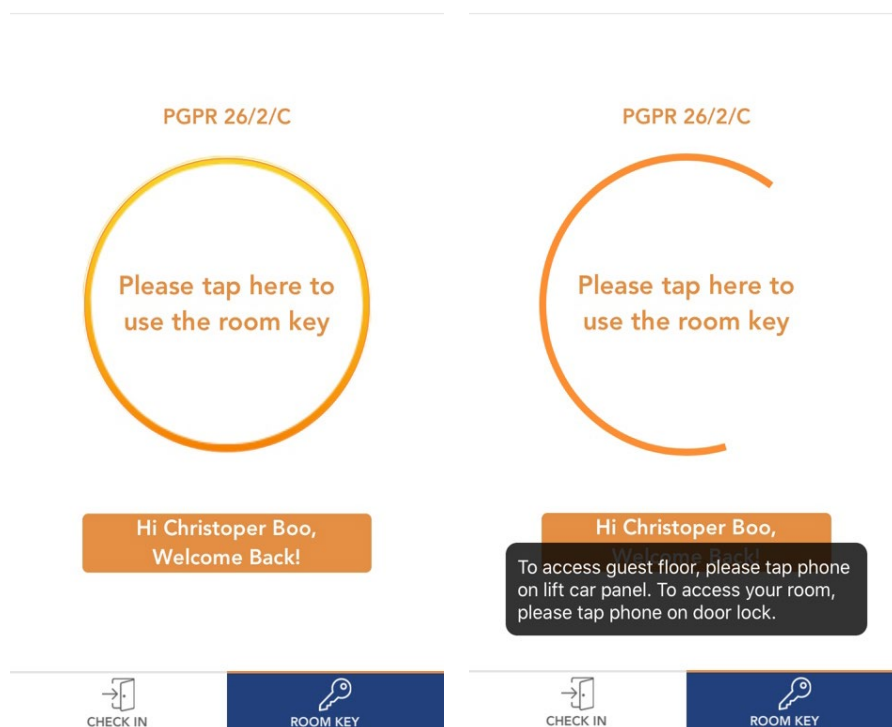


5 ACCESS MOBILE KEY

- Once the request has been approved from the AMP dashboard, a success message will be prompted upon key being received successfully.

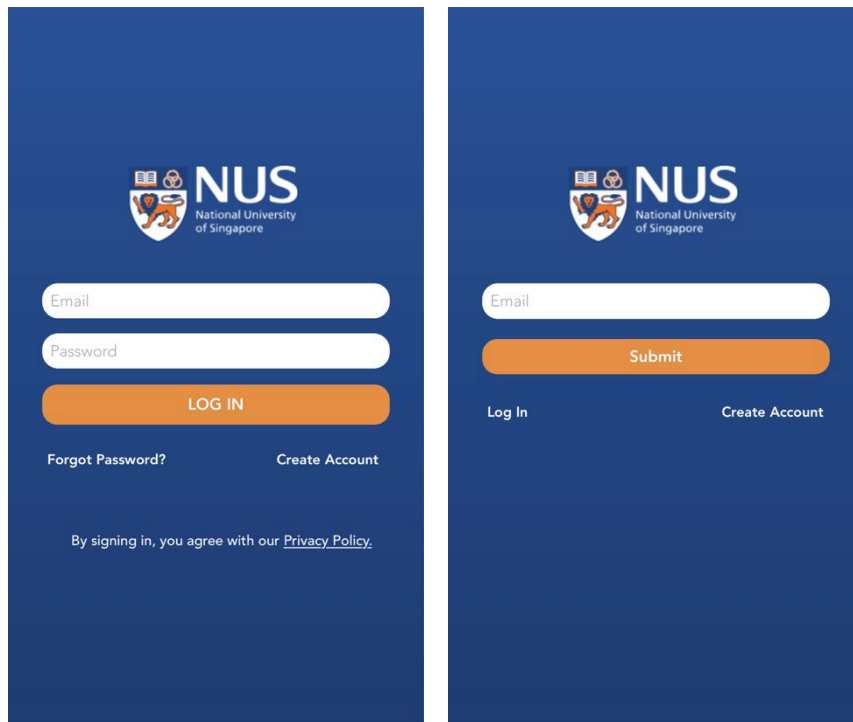


- To unlock the door, at Room Key tab, clicks on “Room Key” button and tap your mobile onto the wall reader.

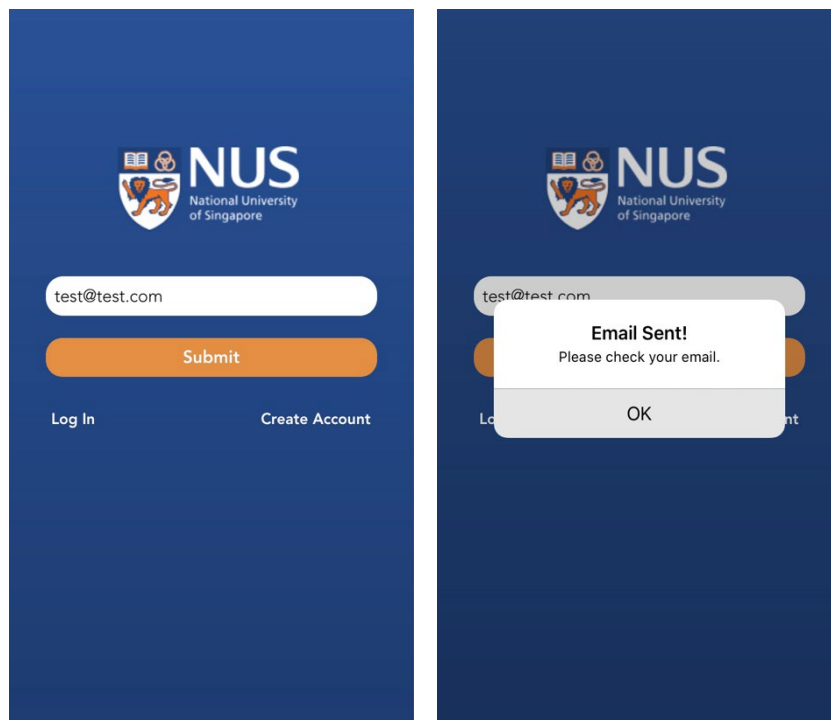


6 RESET PASSWORD

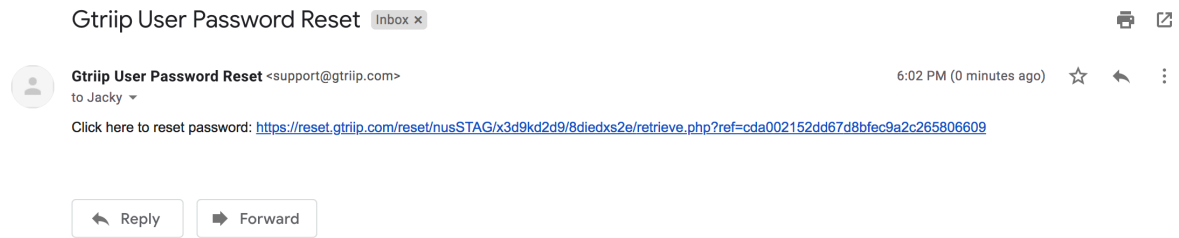
- To reset password, clicks on “Forget Password” in the login page.



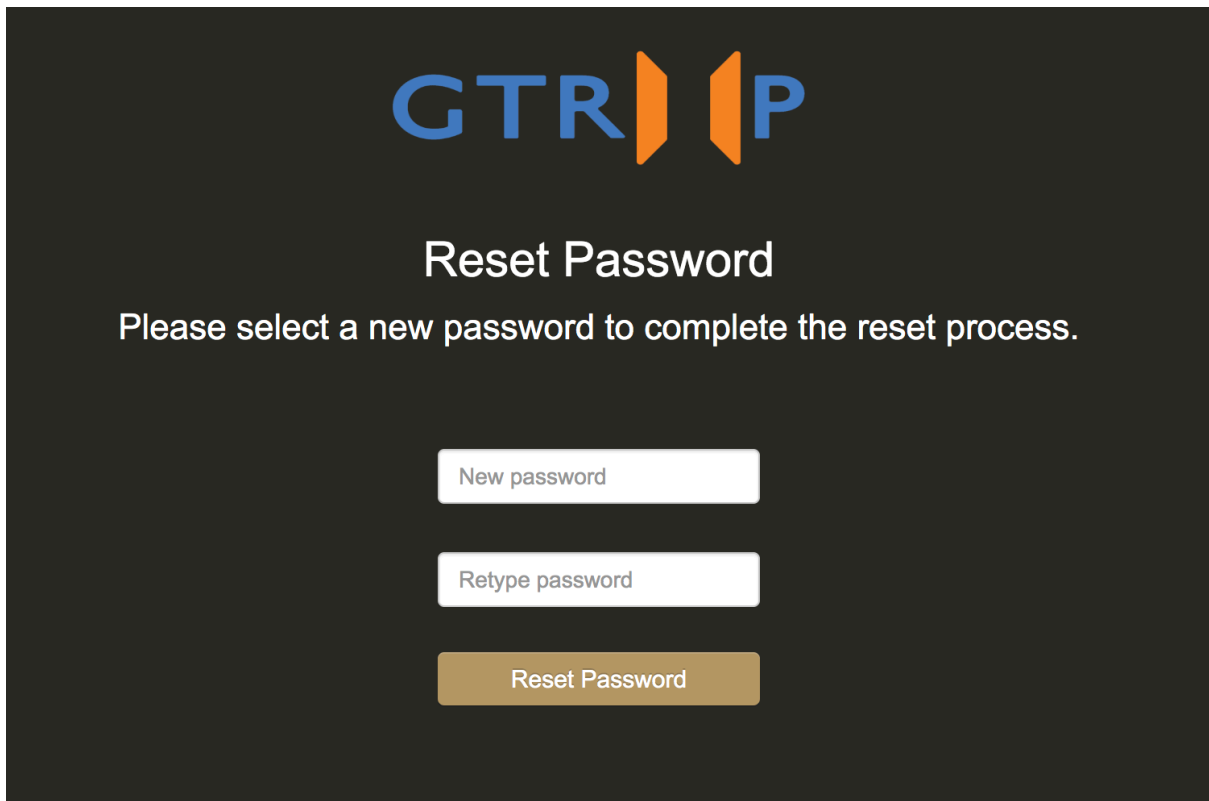
- Enter email address and clicks “Submit”. A success message will be prompted upon submit successful.



- An email containing the link to reset password will be sent to the email entered in the previous step. Clicks on the provided URL in the email to reset password.



- Enter the new password and clicks on “Reset Password”.





Reset Password Completed

Password successfully changed.

- Login NUS app with the new password

A screenshot of the NUS app login screen. The background is dark blue. At the top center is the NUS logo (National University of Singapore). Below the logo are two white input fields: 'Email' and 'Password'. Below these fields is an orange 'LOG IN' button. Underneath the button are two links: 'Forgot Password?' and 'Create Account'. At the bottom, there is a line of text: 'By signing in, you agree with our [Privacy Policy](#).'