1   DOWNLOAD NUS APP
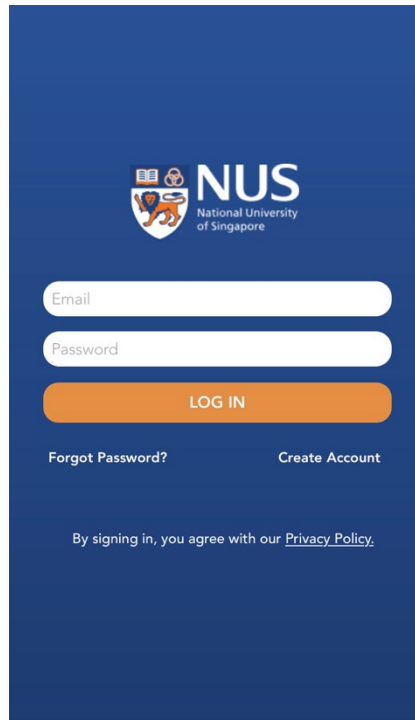

- iPhone
    - Supports iPhone 5S or higher, IOS 11.0 or higher
    - Download NUS Mobile Key (UTown & Halls) app from Apple App Store by clicking here.

- Android
    - Supports Android 7.0 or higher
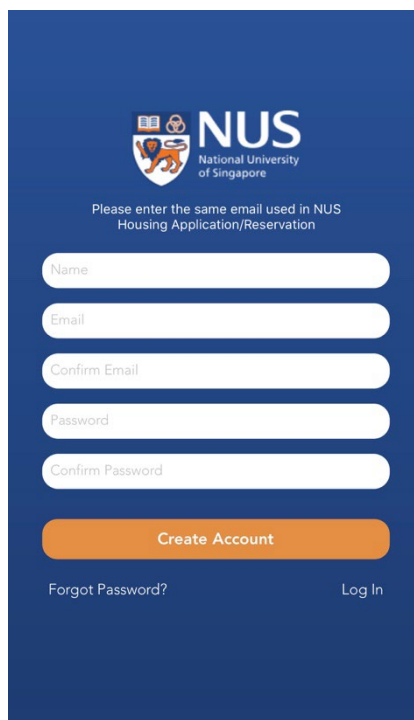   - Download NUS Mobile Key (UTown & Halls) app from Google Play Store by clicking here.

2   CREATE ACCOUNT

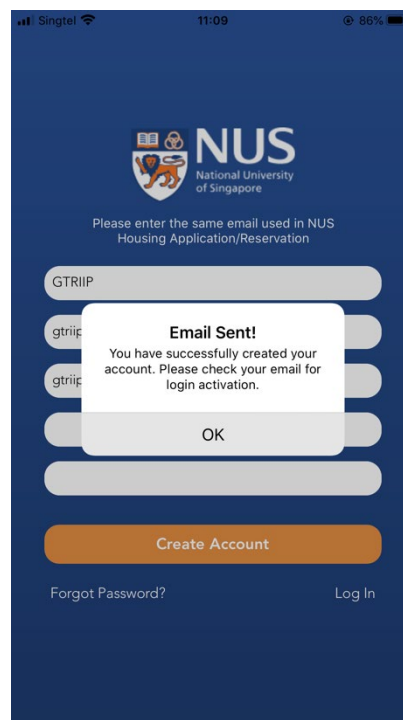- At login page, clicks on "Create Account" to go to create account page.

- Enter name, email, password and clicks on "Create Account" to create an account. A success message will be prompted upon creation successful.

- An email containing the link to activate account will be sent to the email entered in the previous step.

Gtriip User Activation   Inbox ×

Gtriip User Activation <support@gtriip.com>   6:07 PM (0 minutes ago)
to me

Click here to activate: https://download.gtriip.com/activate/nusSTAG/user/activate.php?ref=3ee7a589-467f-4027-9cbb-a9f75fb7396e

↩ Reply   ➡ Forward

- Clicks on the URL provided in the email to activate account. A success message will be prompted.

Activation Completed

Your account has been activated successfully. Please login to our Mobile App to enjoy the full suite of services.
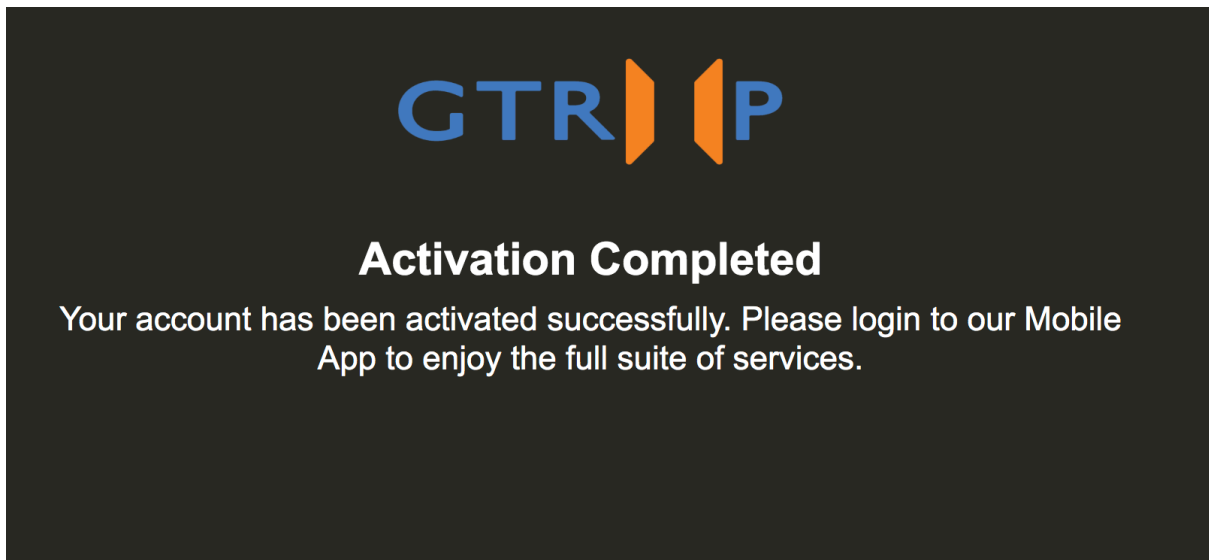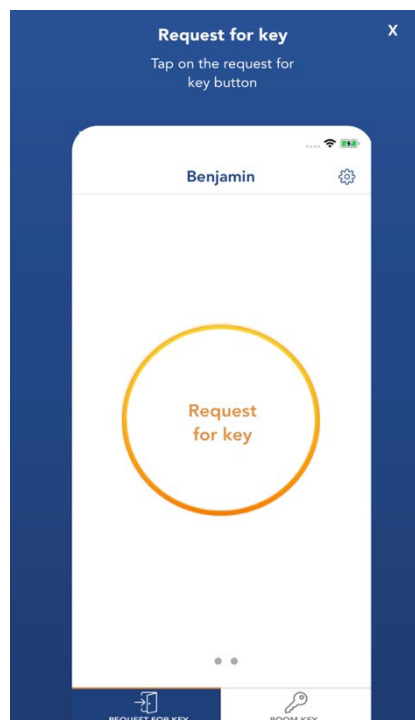
3   LOGIN

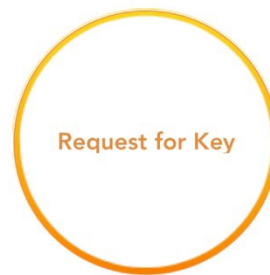- Login to NUS App using valid email and password.
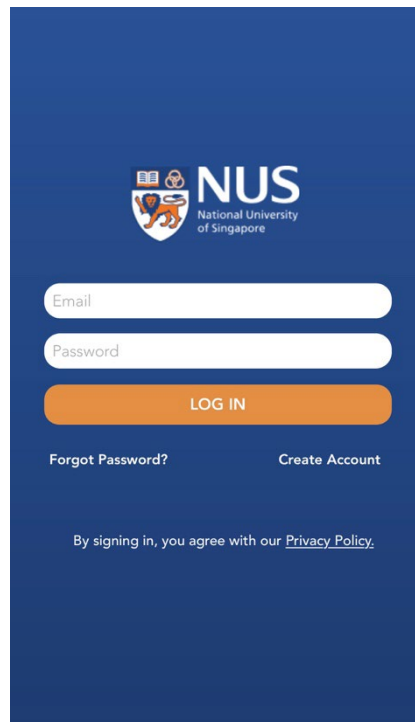
- Tutorial Page will be displayed after login successfully, swipe left to continue.
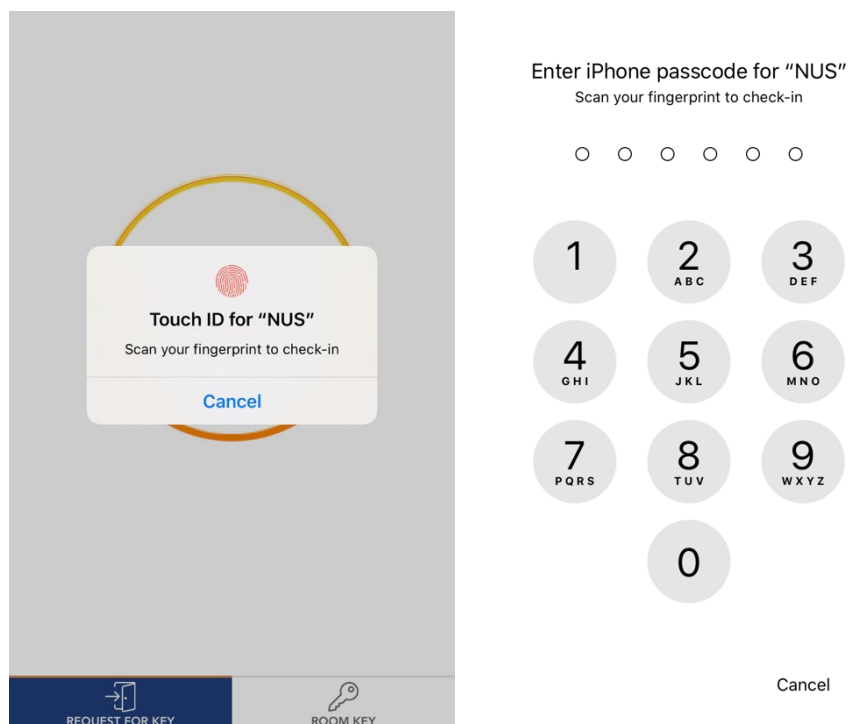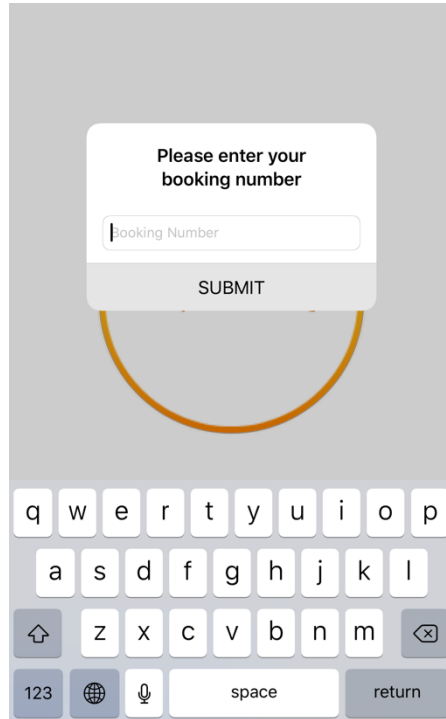
4   CHECK-IN

- Ensure that your Wi-Fi, Bluetooth and Location Services are turned on and Touch ID/Screen Lock or Imprint Sensor is enabled

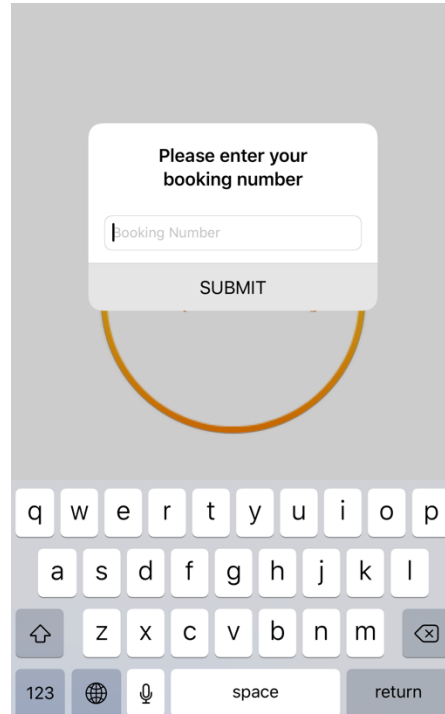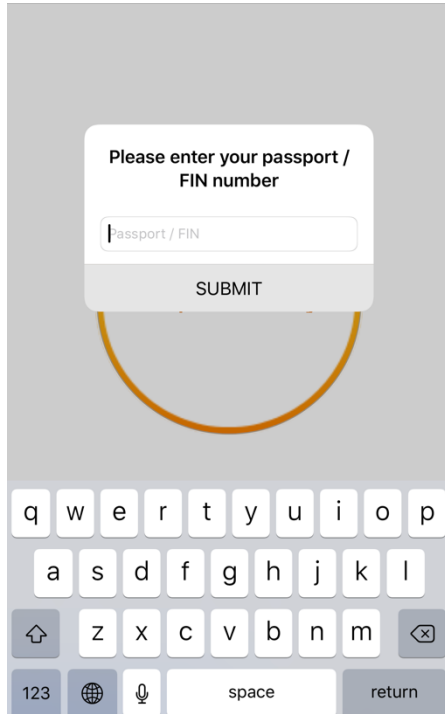- To proceed check in, clicks on "Request for Key" button.

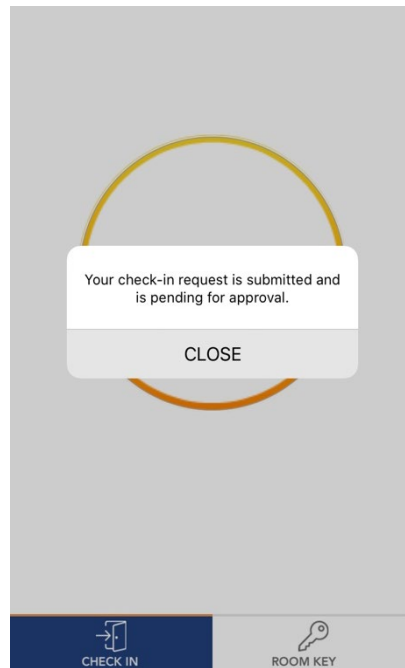- Scan your fingerprint or key in your phone passcode.

- For Student, app will prompt for entering booking number.

- For Non-student, app will prompt for entering Passport / FIN number, follow by booking number.
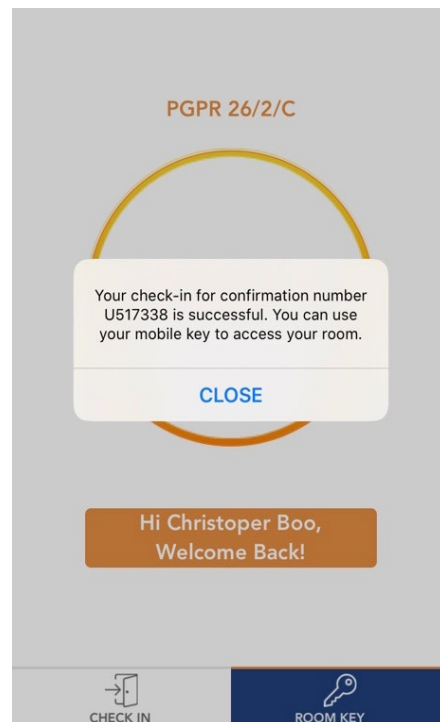
- Clicks on "Submit" button to proceed check in. A success message will be prompted upon submit successful.
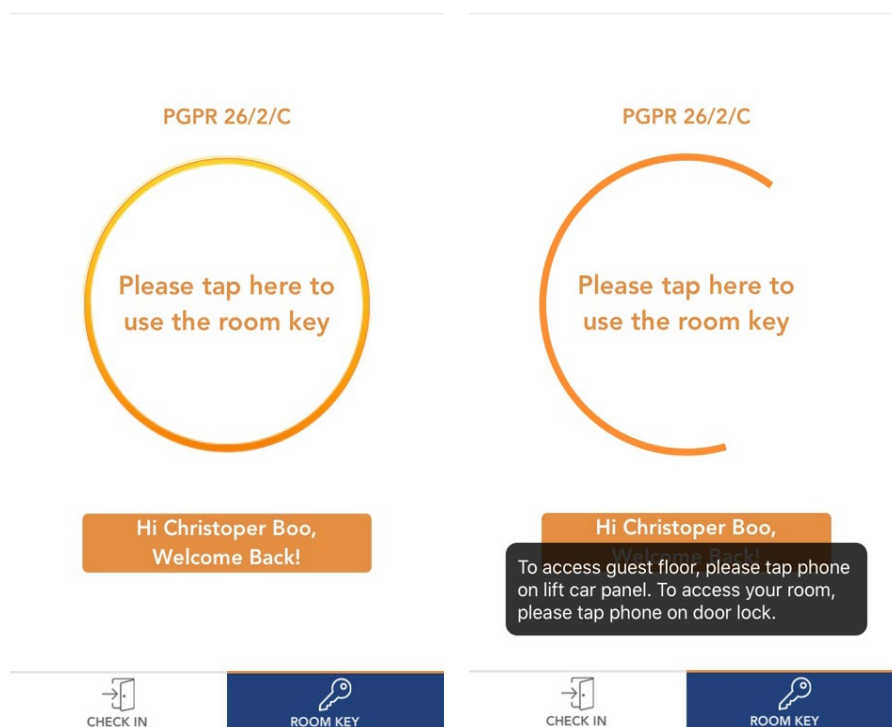
5   ACCESS MOBILE KEY

- Once request has been approved from AMP dashboard, a success message will be prompted upon key received successfully.
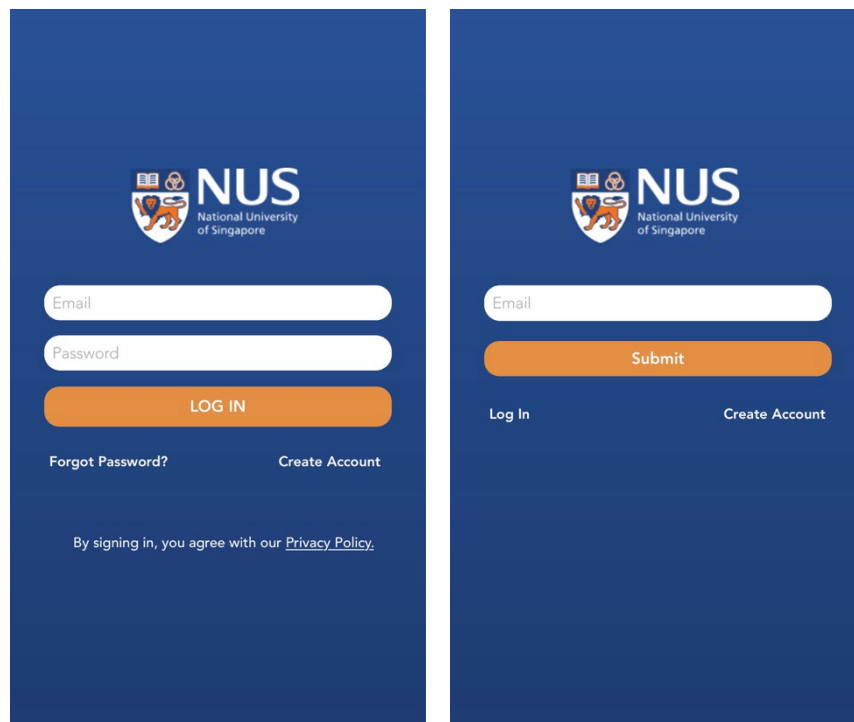

- To unlock the door, at Room Key tab, clicks on "Room Key" button and tap your mobile onto the room lockset or the wall/gate/lift reader.
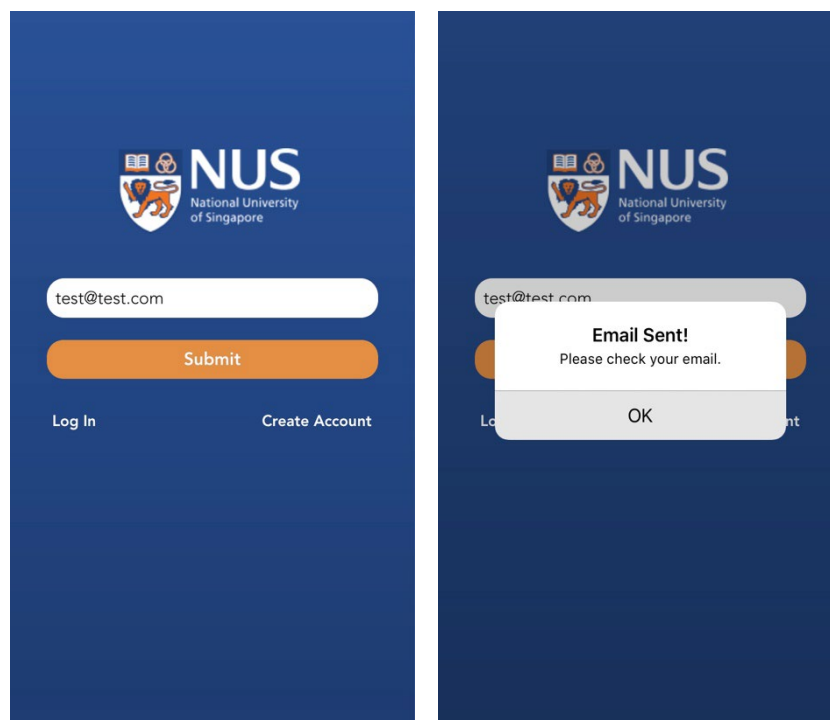
6   RESET PASSWORD

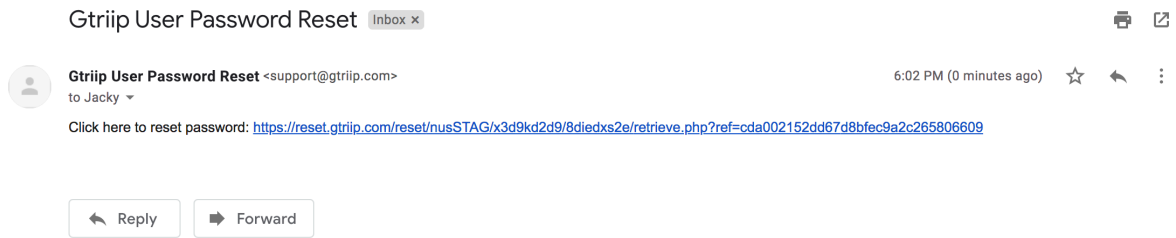- To reset password, clicks on "Forget Password" in the login page.

- Enter email address and clicks "Submit". A success message will be prompted upon submit successful.

- An email containing the link to reset password will be sent to the email entered in the previous step. Clicks on the provided URL in the email to reset password.

Gtriip User Password Reset Inbox ×

Gtriip User Password Reset <support@gtriip.com>
to Jacky ▾

6:02 PM (0 minutes ago)

Click here to reset password: https://reset.gtriip.com/reset/nusSTAG/x3d9kd2d9/8diedxs2e/retrieve.php?ref=cda002152dd67d8bfec9a2c265806609

↩ Reply   ➡ Forward

- Enter the new password and clicks on "Reset Password".

GTRIIP

Reset Password

Please select a new password to complete the reset process.

New password

Retype password
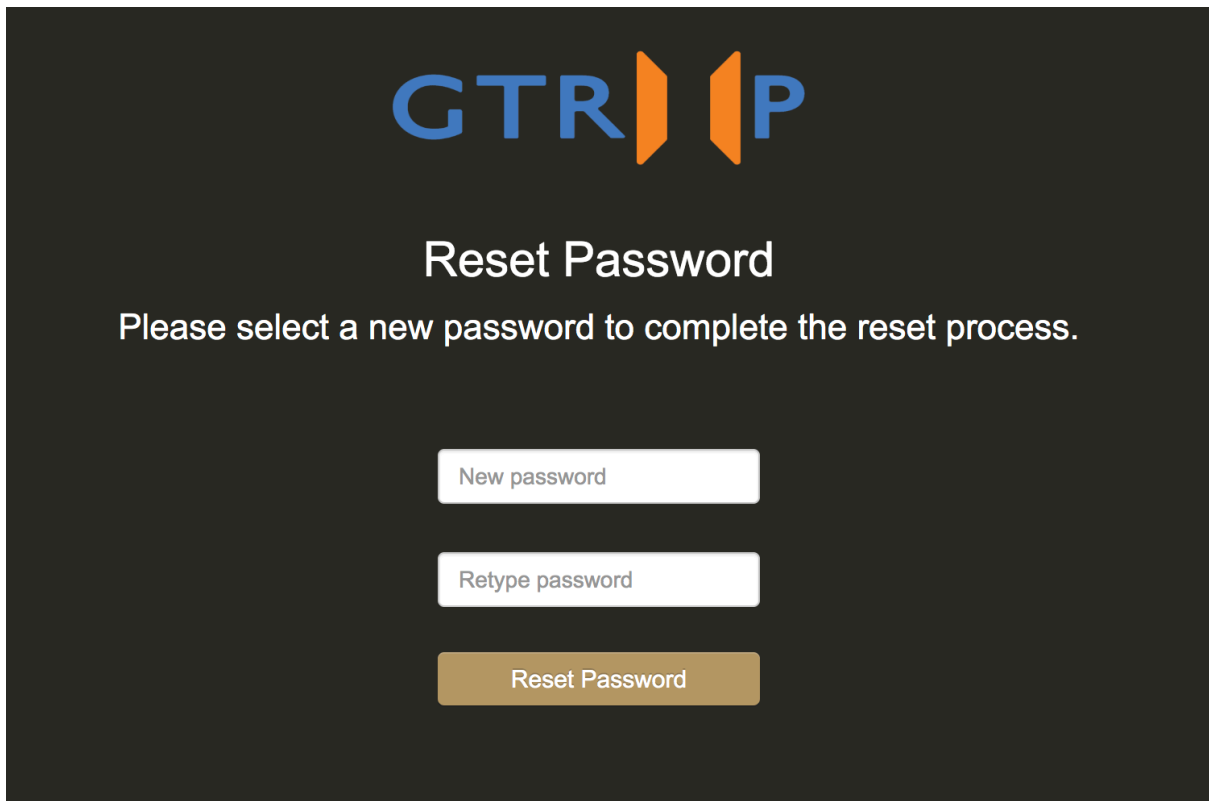
Reset Password

- Login NUS app with the new password